



Booking request form

Please supply the requested details, **COMPLETE ONE FORM PER ROOM**
 Advise following information as it appears in your passport

Complete the form and fax it to: **011 886 9548. Tel 011 886 9545**

Passports **MUST** be valid for at least three months from date of return travel

Documents will be issued as per information given; incorrect information will result in additional cost for your account

TO BE COMPLETED BY PASSENGER						
Departure Date		Destination PHUKET			Hotel requested	
Title	Surname (Name on Passport)	First name	Date of Birth	Passport Number	Expiry Date	Nationality
Street Address:				Name of contact person in case of Emergency:		
				Mr/Mrs/Miss		
Postal Code				Relationship		
Home Tel No & Code		Work Tel No & Code		Code & Tel Number		Cel Number
Cel Number			Email			
Special Requests: e.g. dietary, handicap requirements, any disabilities, pregnancy, birthday, anniversary, etc						
I require travel insurance – if NO a completed indemnity form is required			YES	NO	Courier final documents to me (RSA only) @ R 275	
					YES	NO
If you are not travelling from Johannesburg and wish us to book flights for other centres in South Africa, please complete the following. Flights required from: –						

To be signed by the Passenger:

“I understand that the information provided is correct (this information will be used to issued your documents) and that the responsibility to obtain valid passports, relevant visa’s and health documents are my/our responsibility. If Travel Insurance purchased, I understand the terms & conditions. I have read, understand and accept the standard Terms & Conditions and have the authority of signing this agreement on behalf of all persons reserved on this booking form.”

Name (In Block Letters): _____ ID Number: _____

Signature: _____ Date: _____

(If under 21, parent or guardian’s signature)

All reservations are subject to Azure Travel's booking conditions, (See Below)

DUE TO AIRLINE REQUIREMENTS A CLEAR COPY OF ALL PASSPORTS –SHOWING FULL NAMES MUST ACCOMPANY THIS FORM BEFORE ANY RESERVATION CAN BE CONFIRMED

TERMS AND CONDITIONS

Tour Cost: – All prices are quoted in Rand based on exchange rates when going to press. Azure Travel (Pty) Ltd reserves the right to increase all rates subject to exchange fluctuations and/ or airfares of quoted prices. An increase/ change in Government taxes and rules will be charged to the client. In the event of any further payment, Azure Travel (Pty) Ltd will inform client in writing and payment is required within 7 days. Failing to receive the additional cost, Azure Travel (Pty) Ltd reserves the right to apply the cancellation rules for any refund due. In the event of tour rates being increased by more than 15%, the client has the right to cancel (within 7 days in writing) without any cancellation penalty.

Not Included: – Prices quoted do not include the costs of obtaining visas, passports, laundry, telephone calls, meals & beverages, entertainment, arrangements not shown in the itinerary unless specified, or any other item of a personal nature.

Full Payment: – Due 3 days after confirmation prior to departure. A late booking fee of R250 per person will be levied for all reservation requests received within two weeks of departure. Late payment may cause delay in delivery of documents. Azure Travel (Pty) Ltd will not accept any responsibility for delay.

Late booking: – Reservation booked less than 24 hours prior to departure will be charged a late booking fee of R250.00 per person. The total price is due immediately on confirmation and is non-refundable.

Amendments: – A charge of R600.00 will be made for each alteration made to a reservation after confirmation has been sent or if pre-issued vouchers or documentation are required to be re-issued or refunded. If air tickets are required to be re-issued, a fee determined by the airline will be charged.

Cancellation: – Notice of cancellation must reach Azure Travel (Pty) Ltd not later than 7 weeks prior to departure. All cancellations falling within 7 weeks prior to departure are subject to:

> 50% of costs between 7-5 weeks

> 75% of costs between 5-2 weeks

> 100% cost for less than 2 weeks. All agents commission is deducted from refund applied.

Refund and unused services: –No refunds will be made for no-shows or any unused services irrespective of whether they form part of the basic inclusive tour or whether they are in respect of pre-booked optional arrangements.

Itinerary alterations: – The Company reserves the right to cancel the itinerary prior to departure in which the entire tour price paid by the client will be refunded without prejudice & further obligation on the part of the company.

Delays: – The Company does not hold itself responsible, nor can it be held responsible for any delays prior to departure or during the course of a tour mentioned in our brochure brought about by technical difficulties, weather conditions, or any other circumstances whatsoever whether foreseen or unforeseen. It is understood that any expenses due to unscheduled extensions (e.g. hotels meals, airfares, telephone calls etc) will be for the clients account.

Passports, Visas, Vaccinations, Inoculations and Re-entry visas: –The responsibility to obtain correct & valid passports, visas, vaccinations, inoculations & re-entry permits where required is that of the client alone. The Company will not be held responsible or liable for any consequence of any nature arising from the client failing to comply with such requirements.

Insurance: – Azure Travel (Pty) Ltd advises all passengers to take out insurance against default, cancellations, curtailment and medical expenses. Ask your Travel Agent for more details. Azure Travel (Pty) Ltd will not accept any responsibility for any costs incurred as a result of passengers not taking out adequate insurance cover.

Hotels: – Azure Travel (Pty) Ltd reserves the right to substitute hotels listed with other hotels of similar category.

Following departure: – Amendments & all cancellations en-route must be made with our overseas operators directly. Please note that en-route cancellations & amendments may incur additional fees as determined by our oversea operators, the cost for which must be settled with our operators directly.

Liabilities: – The company makes every effort to ensure all arrangements and services connected with your tour will be carried out as specified in the most efficient way possible. However we do not have direct control over the provision of services by suppliers & whilst they are in all cases selected with the utmost care we do not accept liability for errors, omissions & failure to provide service.

Airline information: – A baggage allowance of 20kg per person is permitted in economy class & 30kg in business class, on international flights. Clients are reminded that they are responsible for reconfirmation of return flights within 72 hours prior to departure. Failure to do so may result in the cancellation of a flight reservation by the airline, Check in is THREE HOURS prior to the advertised time of the aircrafts departure.

Airline Responsibility: – The airline concerned is not held responsible for any act, omission or even during the time passengers are on board the aircraft. The passenger's ticket in use by the airline, when issued shall constitute the sole contract between the airline and the passenger. Azure Travel (Pty) Ltd cannot be held responsible for any act and consequence arising out of this clause.

Responsibility: – Azure Travel (Pty) Ltd (hereafter called the Company) act as agent for the client in making and securing all arrangements for transportation, sightseeing and/or hotel accommodation for the tour program. The Company does not own, control or manage any transportation vehicles, hotels or restaurants. All coupons, receipts and tickets are issued according to Terms and Conditions specified by supplier. The client herewith accepts and is bound by the terms and conditions set forth in this brochure. The passenger undertakes that in the event of any money transaction has taken place, all Terms and conditions of this agreement will be in force.